

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND HELD ELECTRONICALLY VIA ZOOM  
FEBRUARY 18, 2025 AT 7:00 P.M.**

**PRESENT:**

Mayor.....Kelly Muir  
Councillor .....Debbie Durocher  
Councillor .....Tara Elwood  
Councillor .....Daryl Weber  
CAO .....Kathy Skwarchuk  
Asst. CAO .....Cathy McCartney (Zoom Administrator)

**ABSENT:**

Deputy Mayor .....Bill Love

**CALL TO ORDER:**

Mayor Muir called the meeting to order at 7:00 P.M.

**LAND ACKNOWLEDGEMENT:**

Mayor Muir read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

**RECOGNITION OF NATIONAL DAY OF ACTION:**

Mayor Muir read a special acknowledgement for National Day of Action as follows:

Alberta Beach respectfully acknowledges February 14 as National Day of Action to remember and honour the Missing & Murdered Indigenous Women, Girls & Two Spirit People and their families and to continue to shed light on the missing & murdered Indigenous women that continue to face the Indigenous communities.

**AGENDA ADDITIONS:**

14.q Highway 43 East Waste Commission – Community Improvement Policy  
15.g Lac Ste. Anne County – 2025 Northern Alberta Lemonade Day Program

**ADOPTION OF AGENDA:**

**MOTION #028-25**

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**CONFIDENTIAL – CLOSED MEETING SESSION:** None.

**ADOPTION OF PREVIOUS MINUTES:**

REGULAR COUNCIL MEETING OF JANUARY 21, 2025:

**MOTION #029-25**

MOVED BY Councillor Durocher that the minutes of the Regular Council meeting held on January 21, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

SPECIAL COUNCIL MEETING OF FEBRUARY 11, 2025:

**MOTION #030-25**

MOVED BY Councillor Elwood that the minutes of the Special Council meeting held on February 11, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS:**

HONOURABLE GERALD SOROKA, MP YELLOWHEAD – PRESENTATION OF KING CHARLES III CORONATION MEDAL:

Honourable Soroka presented the King Charles III Coronation Medal to Tara Elwood for her contributions to our community and country, Tara was presented the medal for her contributions to the community through her work in preserving and promoting the rich heritage of Alberta Beach; her involvement in the Bridge Between Nations project; her advocacy for Missing & Murdered Indigenous Women; and her commitment to honouring and supporting Canadian Veterans. Tara graciously accepted the award and spoke on the honour in receiving the King's Coronation Medal. Members of the Alberta Beach Library Board attended the meeting and congratulated Tara on receiving the award. Mayor Muir congratulated Tara and thanked Honourable Soroka for attending the meeting.

**PUBLIC HEARINGS:** None.

**MUNICIPAL PLANNING COMMISSION MEETING:** None.

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**OLD BUSINESS & CAO REPORT ACTION LIST:**

**GOLF CART PILOT PROJECT:**

**MOTION #031-25**

MOVED BY Mayor Muir that Council deny participation in the Golf Cart Pilot Project and further that MLA Shane Getson be advised that Council has discussed the Golf Cart Pilot Project at a recent Trivillage joint meeting and would like to confirm that Council has denied participation in the program.

CARRIED UNANIMOUSLY

**CONNECT MOBILITY – LEASE:**

**MOTION #032-25**

MOVED BY Councillor Durocher that Council approves a lease with Connect Mobility for space in the administration building for their fiber internet equipment in exchange for free internet for administration and public works subject to Connect Mobility being responsible for the power consumption on their equipment.

CARRIED UNANIMOUSLY

**ACCEPTANCE OF CAO REPORT ACTION LIST:**

**MOTION #033-25**

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

**FINANCIAL REPORTS:** None.

**BYLAWS & POLICIES:** None.

**COUNCIL, COMMITTEES & STAFF REPORTS:**

**COUNCILLOR WEBER:**

No meetings to report.

**COUNCILLOR DUROCHER:**

Councillor Durocher reviewed and submitted reports on the following meetings:  
Lake Isle & Lac Ste. Anne Stewardship Society meetings held on January 28, 2025.  
Alberta Beach & District Museum & Archives meeting held on February 19, 2025.

**COUNCILLOR ELWOOD:**

Councillor Elwood reviewed and submitted reports on the following meetings:  
Yellowhead Regional Library Board Executive meeting held on February 10, 2025.  
West Inter-lake District (WILD) Water Commission meeting held on February 10, 2025.  
Alberta Beach Library Board meeting held on February 10, 2025.  
Trivillage Joint meeting held on February 13, 2025.

**MAYOR MUIR:**

Mayor Muir reviewed and submitted reports on the following meetings:  
Water Distribution Feasibility Study Steering Committee meeting held on January 29, 2025.  
Sunset Point Council meeting held on February 5, 2025.  
ATB Financial meeting regarding closure of Alberta Beach Agency held on February 11, 2025.  
Trivillage Joint meeting held on February 13, 2025.

**ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:**

**MOTION #034-25**

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE – INFORMATION ITEMS:**

**HONOURABLE RIC MCIVER, MINISTER OF ALBERTA MUNICIPAL AFFAIRS – JOINT USE PLANNING AGREEMENTS EXTENSION:**

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs announcing that the deadline for completion of the Joint Use Planning Agreements between municipalities and school boards has been extended to June 10, 2026, the Ministerial Order #MSD:004/25 was also attached..

**ALBERTA MUNICIPALITIES – 2025 ANNUAL MEMBERSHIP:**

Correspondence was received from Alberta Municipalities regarding the 2025 Annual Membership outlining their services and support for the member municipalities.

**ALBERTA MUNICIPALITIES – MEMBER SURVEY FOR ELECTION 2025:**

Correspondence was received from Alberta Municipalities requesting participation in a member survey regarding Election 2025 to assist ABmunis in developing a series of educational webinars to help prepare and attract candidates for the 2025 municipal elections.

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**ALBERTA MUNICIPALITIES – ALBERTA’S 2025 BUDGET WEBINAR:**

Correspondence was received from Alberta Municipalities advising on their webinar being held virtually on February 28, 2025 from 3:00-4:30 p.m. to review Alberta’s 2025 Budget.

**ATB FINANCIAL – ATB ALBERTA BEACH AGENCY TO CLOSE PERMANENTLY ON MARCH 21, 2025:**

Correspondence was received from ATB Financial to advise that the ATB Alberta Beach Agency will be closing permanently on March 21, 2025.

**ALBERTA BEACH LETTER TO ATB FINANCIAL REGARDING ATB ALBERTA BEACH AGENCY CLOSURE:**

A copy of Alberta Beach’s letter to ATB Financial requesting reconsideration of Alberta Beach ATB Financial Branch closure was received.

**LAC STE. ANNE COUNTY LETTER TO ATB FINANCIAL REGARDING ATB ALBERTA BEACH AGENCY CLOSURE:**

A copy of Lac Ste. Anne County’s letter to ATB Financial expressing concerns regarding ATB Alberta Beach Agency closure was received.

**ATB FINANCIAL – RESPONSE TO LETTERS REGARDING ATB ALBERTA BEACH AGENCY CLOSURE:**

Correspondence was received from ATB Financial regarding the ATB Alberta Beach Agency closure and further inviting Mayor Muir and Reeve Blakeman to attend a meeting to address the concerns.

**COMMUNITY FUTURES YELLOWHEAD EAST – REQUEST FOR INPUT - NEW MARKETING & BRANDING TAGLINE:**

Correspondence was received from Community Futures Yellowhead East to request input in new marketing & branding tagline for CFYE.

**COMMUNITY FUTURES YELLOWHEAD EAST – CFYE BOARD OF DIRECTORS OVERVIEW:**

Community Futures Yellowhead East forwarded for information their recently updated CFYE Stakeholder/Board of Directors Overview – February 2025 which outlines the Board composition and their roles and responsibilities.

**DOYLE & COMPANY – ENGAGEMENT LETTER FOR AUDIT OF THE FINANCIAL STATEMENT AT DECEMBER 31, 2024:**

The terms of engagement letter was received from Doyle & Company which outlines the responsibilities of management as well as the Auditor for the audit of the financial statements at December 31, 2024.

**GOVERNMENT OF ALBERTA – NOTICE OF APPLICATION FOR WATER ACT APPROVAL – ALBERTA BEACH BOAT LAUNCH:**

The notice of application for water act approval for the Alberta Beach boat launch was received from the Government of Alberta.

**NORTH SASKATCHEWAN WATERSHED ALLIANCE – 2025 NSWA CALENDAR:**

Correspondence was received from the North Saskatchewan Watershed Alliance as well as their 2025 NSWA Calendar.

**TOWN OF ONOWAY – TRANSFER OF OWNERSHIP AFRRCs RADIOS:**

Correspondence was received from the Town of Onoway advising on the transfer of ownership on the AFRRCs Radios.

**ALBERTA MUNICIPAL AFFAIRS – RESPONSE TO REQUEST FOR MEETING WITH MINISTER OF MUNICIPAL AFFAIRS:**

Correspondence was received from Alberta Municipal Affairs in response to the request for a meeting with Minister of Municipal Affairs advising that due to the large number of meeting requests, the Minister is unable to meet with Council during the Alberta Municipalities Spring Municipal Leaders Caucus and further if Council believes a meeting is still necessary to contact the Minister’s office to request a meeting at a later date.

**LAC STE. ANNE COUNTY – RESPONSE TO REQUEST FOR MUTUAL AID AGREEMENT:**

Correspondence was received from Lac Ste. Anne County in response to the request for a Mutual Aid Agreement advising that Council accepted the letter for information, at this time, and that once the agreements are in place with the other municipalities that joined them, they will reach out and that early March is the timeframe for setting up.

**HIGHWAY 43 EAST WASTE COMMISSION – COMMUNITY IMPROVEMENT POLICY:**

Correspondence was received from the Highway 43 East Waste Commission to advise the commission approved a Community Improvement Policy #307 which provides no charge tipping fees to member municipalities for the demolition and removal of tax sale properties or unsightly and derelict properties provided the clean up results in a negative value for the municipality.

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**ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:**

**MOTION #035-25**

MOVED BY Councillor Durocher that the correspondence information items be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – ACTION ITEMS:**

ALEXIS NAKOTA SIOUX NATION – ANSN LANDS, RESOURCE MANAGEMENT & ECONOMIC DEVELOPMENT STRATEGIC PLAN:

**MOTION #036-25**

MOVED BY Councillor Elwood that Council approves Mayor Muir and Councillor Elwood to participate in the meeting with Alexis Nakota Sioux Nation regarding the ANSN Lands, Resource Management & Economic Development Strategic Plan.

CARRIED UNANIMOUSLY

COMMUNITY FUTURES YELLOWHEAD EAST – LEMONADE DAY 2025:

**MOTION #037-25**

MOVED BY Mayor Muir that the request from Community Futures Yellowhead East for participation as a host community sponsor for the Northern Alberta Lemonade Day Program being held on June 14, 2025 be approved and further CFYE be advised that Alberta Beach is partnering with Lac Ste. Anne County as a host community sponsor.

CARRIED UNANIMOUSLY

COUNCILLOR TARA ELWOOD – REQUEST PERMISSION TO ATTEND PUBLIC LIBRARY SERVICES BRANCH TRAINING SEMINAR:

**MOTION #038-25**

MOVED BY Mayor Muir that Council approves Councillor Elwood attends the Public Library Services Branch Training Seminar being held at the Leduc Public Library on March 1, 2025.

CARRIED UNANIMOUSLY

MPE ENGINEERING – TRIVILLAGE WATER FEASIBILITY STUDY PREFERRED OPTIONS:

**MOTION #039-25**

MOVED BY Mayor Muir that Council approves the following preferred options for the Trivillage Water Distribution Feasibility Study;

Governance Model (Existing Commission Expansion or Regional Commission): Existing Commission Expansion of TVRSSC;

Type of Water Utility Service (Full Pressure System or Trickle-Feed System): Full Pressure System;

Fire Flow Consideration (With or Without Fire Flow Requirements): With Fire Flow Requirements;

Reservoir (One Shared Reservoir or Separate Reservoirs): One Shared Reservoir;

Pipeline Installation Method (Open Cut Excavation or Horizontal Directional Drilling): Horizontal Directional Drilling Method;

And further that Council is suggesting that a portion of the remaining ACP grant funds be used to provide the costs for additional options or cost saving options.

CARRIED UNANIMOUSLY

PARKLAND COUNTY – PROPOSED MUTUAL AID AGREEMENT RESPONSE:

**MOTION #040-25**

MOVED BY Councillor Weber that administration contact Parkland County to request that Mayor Muir and Councillor Elwood be included as a delegate on their next Council meeting agenda to discuss Alberta Beach's request for a Mutual Aid Agreement and Parkland County's response.

CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – INTERMUNICIPAL COLLABORATION FRAMEWORK AGREEMENT:

**MOTION #041-25**

MOVED BY Councillor Durocher that Council accepts the letter from Lac Ste. Anne County regarding the Intermunicipal Collaboration Framework Agreement and approves to extend the renegotiation period for a completion date of March 31, 2027 as proposed, further they be advised that Council looks forward to a meeting in the near future to begin discussions on proposed amendments.

CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – 2025 NORTHERN ALBERTA LEMONADE DAY PROGRAM:

**MOTION #042-25**

MOVED BY Mayor Muir that Council approves to partner with Lac Ste. Anne County on the 2025 Northern Alberta Lemonade Day Program.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

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CAPITAL REGION ASSESSMENT SERVICES COMMISSION – APPOINTMENT OF ARB OFFICIALS 2025:

**MOTION #043-25**

MOVED BY Mayor Muir that the appointment of the Capital Region Assessment Services Commission ARB members for 2025 be approved as follows; ARB Chairperson Raymond Ralph; ARB Clerk Gerryl Amorin and ARB Panelists Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc and Raymond Ralph.

CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – FCSS HOME SUPPORT PROGRAM AGREEMENT:

**MOTION #044-25**

MOVED BY Councillor Elwood that Council approves the FCSS Home Support Program Agreement with Lac Ste. Anne County as presented.

CARRIED UNANIMOUSLY

**QUESTION PERIOD:**

No questions came forward.

**ADJOURNMENT:**

The meeting adjourned at 8:33 P.M.

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Mayor – Kelly Muir

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C.A.O. – Kathy Skwarchuk